

Dear Applicant:

For your information, enclosed is a copy of the Bylaws of Northwest Hospital Medical Staff, as well as the HIV/HBV/HCV Positive Health Care Workers policy. You will be interested in:

- A. Rights and Responsibilities of members of the Northwest Hospital Physician Active Staff. (Page 2, 1B)
- B. Appointments and Privileges (Page 6, B)
- C. Basic Criteria for Membership (Page 8, 3, b)
- D. Board Certification (Page 8, 3, b, iv)
- E. Procedure Concerning Appointments and Privileges (Page 13, C)

Addendum I contains the Rules and Regulations that apply to all medical staff members.

Addendum II contains Statement of Functions & Responsibilities for Medical Staff Leadership.

Addendum III contains MEC/NWH HIPAA Resolution.

During our JCAHO survey in April 1999, the physician surveyor recommended we identify a process to document distribution of the Bylaws to the Medical Staff. To that end, we are requiring you sign this memo in the space provided below. Your signature on this letter will acknowledge your receipt of the Bylaws, Rules & Regulations, Statement of Functions & Responsibilities and HIPAA resolution, as well as the HIV/HBV/HCV Positive Health Care Workers policy. Your signature will also serve as attestation that you have reviewed the Bylaws, Rules & Regulations, Statement of Functions & Responsibilities and HIPAA resolution, as well as the HIV/HBV/HCV Positive Health Care Workers policy.

Any questions may be referred to me through the Medical Staff Office at (206) 368-1811.

By signing below, I acknowledge I have received the Northwest Hospital Medical Staff Bylaws, Medical Staff Rules & Regulations, Statement of Functions & Responsibilities and HIPAA Resolution dated May 3, 2011, as well as the HIV/HBV/HCV Positive Health Care Workers policy. I understand that by signing below, I am indicating I have reviewed the Bylaws, Rules & Regulations, Statement of Functions & Responsibilities and HIPAA resolution, as well as the HIV/HBV/HCV Positive Health Care Workers policy.

SIGNATURE

PRINT NAME

DATE